## **EXPENSE REIMBURSEMENT FORM**

## ----- Agape Christian Church ------

Today's Date					Date Rec'd in Acct.					
Name/Payee								]		
Check if ne	w add	ress	Street Address							
			City		State		Zip (	Code		
Check one:	Recei	pts atta		ITEMIZED EXPENSES eceipts already maile		Red		ill be maile	ed on	
Date Incurred		Budget Category				\$ Amount				
Incurred	Δυ	idio/Visi	ual/Technology							
			/Promotion							
		Building: Addition								
		Building: Furniture & Fixtures								
			epair & Mainten							
			Ministry: Genera							
	Ch	ildren's	Ministry: VBS							
	Dis	ciplesh	ip							
	Но	spitality	: Meals & Events							
	Ja	Janitorial: Services								
		Janitorial: Supplies								
		Landscape & Décor								
		Leadership Training								
		Local Outreach								
		Music Ministry								
		Office Supplies								
		Van Expenses – Gas								
	Vo	Van Expenses – Repairs								
		Total Check Am								
				.0.3. 0.100 ( )						
Requested by	<u> </u>									
Approved by	·				Date A	pprov	ed			